

SECTION G – INFORMATION & COMMUNICATIONS TECHNOLOGY	
Policy No: G7	Cookie Policy
Adopted on: November 2025	Next Review: November 2028
	Authorised by: Board of Governors

### Aims

Our school values the privacy of our website visitors. This policy outlines how we use cookies on our website to ensure a smooth user experience while protecting your data. The aim is to be transparent about the information we collect, how we use it, and your choices regarding cookie preferences.

### Rationale

Cookies are small files stored on your device that help improve the functionality and performance of our website. They allow us to remember your preferences, track website usage, and enhance your overall experience. Understanding which cookies we use and why enables you to make informed choices about your data privacy.

### Guiding Principles

- **Transparency:** We are committed to clearly explaining what types of cookies we use and their purpose.
- **User Control:** You have the option to manage cookie settings and choose which cookies you wish to accept or reject.
- **Data Security:** Any data collected through cookies is securely stored, and we do not share this information with third parties except as necessary for website functionality and analytics.
- **Compliance:** Our cookie policy complies with relevant data protection regulations, ensuring your data is used responsibly and in accordance with the law.

For further information on our cookie use or to update your preferences, please refer to our cookie settings section available on our website.

If you have any specific questions about our use of cookies, please reach out to the School's Data Protection Officer at [dpo@british-school.org](mailto:dpo@british-school.org).

### To be read in conjunction with:

G5 Data Protection Procedures and Protocols  
G6 Online Learning Policy